



34TH ANNUAL CHRISTMAS LIGHTS PARADE

“A POLAR WONDERLAND”

Tuesday, 29 November 2022 • 6:30pm

Entry Form Deadline: Wednesday, November 9, 2022

Entries received after November 9, 2022, will not be accepted.

Please Fill Out This Form in its Entirety

By filling out this application, you are in full agreement with the FOX West Texas Christmas Lights Parade Rules and Regulations guidelines provided.

This application is for participation in the FOX West Texas Christmas Lights Parade. This application is designed to provide important information pertaining to your organization's proposed involvement. If you or your group is accepted, this form will also serve as information for use during the broadcast. **Please include complete information about your entry so we can appropriately showcase your organization.**

The Parade is Limited to 120 Entrants.

***** Entry will not be processed as complete until we have vehicle Insurance information and Release Form *****
**** NO 18-Wheeler rigs per the City & APD ****

Individual or Organization Name: _____

Contact Person: _____

Mailing Address: _____ **City:** _____ **Zip:** _____

Daytime Phone: _____ **Cell:** _____

EMAIL: [All Parade information will be emailed to Contact. Please use email checked frequently]

How Many Years Have You/Your Organization Participated? _____

Circle Division Entry:

School Group: Marching Band Cheerleader Dance Team Drill Team JROTC Theatre *Other

Military/Squad: Military Vehicle Car Truck Marching Unit

Business: Promotional Vehicle Walkers Wrecker/Rig *Other

Club/Group Car Shriners Scouts Church Camp Non-Profit *Other

Vehicle: Antique Car Truck Cushman Tractor Motorcycle Golf Cart *Other

****Equine:** Individual Wagon Club or Posse

***Other [explain]:** _____

Vehicle Information:

Truck & Trailer [yes/no]: _____ **Types of Vehicles:** _____

Number of Vehicles [truck & trailer count as 1 unit]: _____

Length of Entry: _____ **Number of Participants:** _____

NOTE CONCERNING FLOAT:

***** The Maximum Height for Floats is 12 feet due to Underpass *****

If your float exceeds 12 feet, please contact the Parade Coordinator for an alternative line-up location.

**If you have more than 2 vehicles in your entry, please contact the Parade Coordinator.
Some Exceptions can be made but cannot exceed a certain number.**

Contact Susan Acuña, Parade Coordinator

Work: 325.999.8643 **Cell:** [Call or Text]: 325.212.3891 • **Email:** sacuna@tegn.com

FLOAT DETAILS:

Information will be used to talk about your float or group as it passes the Broadcast zone.

FOX West Texas reserves editorial control over information.

In one sentence give a general statement or history about your group/entry:

In as much detail as you can, please Describe what your float will look like:

Please email a copy of insurance for the vehicle(s) being used to: sacuna@tegna.com

Please be sure to include in your email which organization or float insurance is for.

[All information, except float broadcast information is kept confidential]

**Company vehicles need a copy of company insurance (covers all vehicles participating [if applicable]).
Individually owned vehicles are required to submit a copy of owner's insurance for every vehicle participating.**

**** The Texas Animal Health Commission requires all equine (horse, donkey, mule, and pony) participating in any gathering of equine to have a negative EIA (Coggins) test within the past 12 months. Participants with equine must be prepared to present the VS 10-11 EIA test form for each equine entry. If you should need additional information, please contact your local veterinarian or the Texas Animal Health Commission at 512-719-0700 (www.tahc.texas.gov).**

www.FoxChristmasLightsParade.com

Susan Acuña, Christmas Lights Parade Coordinator:

Work: 325.999.8643 | **Cell** [Call or Text]: 325.212.3891 • **Email:** sacuna@tegna.com

To send Forms via Email [Subject: Christmas Lights Parade]: sacuna@tegna.com

(all photos of forms must be legible)

To send registrations forms via mail:

FOX West Texas Christmas Lights Parade · c/o Susan Acuña · 500 Chestnut St., Suite 102 · Abilene, Texas · 79602



34th Annual FOX West Texas Christmas Lights Parade

2022 Release Form

I, the undersigned, hereby waive, release and discharge any and all claims for damages for death, personal injury or property damage that I may have, or that may subsequently accrue to me, against FOX West Texas Abilene, TEGNA Inc. and all 2022 Abilene Christmas Lights Parade (the "Parade") promoters, sponsors and any involved municipalities or other public entities, and the respective affiliates and subsidiaries and the respective directors, officers, employees, agents, successors and assigns of the above-referenced entities, as a result of my participation in the Parade.

I consent to the broadcast or publication, without limitation or compensation, of my name, biographical information and likeness in any media for any purpose, including any commercial or promotional purpose.

Further, I hereby agree to indemnify, defend and hold FOX West Texas Abilene, its parent, subsidiaries and affiliates, and their respective officers, directors, employees, agents, successors and assigns, and all Parade promoters, sponsors and any involved municipalities or other public entities and any of their respective affiliates and subsidiaries and their respective directors, officers, employees, agents, successors and assigns harmless from and against all actions, suits proceedings, judgments, demands or claims (whether valid or invalid), liabilities, losses or expenses whatsoever (including reasonable attorneys' fees) incurred in connection with or arising out of (i) any injury to myself or my property and (ii) any injury to the person or property of any persons other than myself due to my participation in the Parade.

I further agree and covenant that I will not file suit or authorize anyone else to file suit in connection with any claims that I may have against FOX West Texas Abilene, TEGNA Inc. or any of its affiliates or subsidiaries, or any of their respective directors, officers, employees, agents, successors and assigns arising out of any injury to myself or my property as a result of my participation in the Parade.

I hereby acknowledge that I am knowingly, willingly, freely and voluntarily participating in the Parade. I further acknowledge that the sponsors have informed me of the risks associated with my participation of the Parade, including serious injury and death, and I acknowledge that I understand and hereby assume these risks.

I acknowledge it is my sole responsibility to consult with my personal physician before commencing participation in the Parade and warrant that I had the opportunity to consult with a physician regarding the risks arising from such participation and promotion.

It is further understood and agreed that this waiver, release, hold harmless and assumption of risk is to be binding on my heirs and assigns.

I CERTIFY THAT I HAVE READ THE FOREGOING CONSENT AND UNDERSTAND ALL OF ITS TERMS AND PROVISIONS.

Dated: _____, 2022

(Printed name of participant)

(Signature of participant)



Christmas Lights Parade Rules and Regulations

1. **LIGHTS! LIGHTS! LIGHTS! YOUR FLOAT/ORGANIZATION/WALKING UNIT MUST HAVE CHRISTMAS LIGHTS!** The Parade occurs after dark. Your entry will not be seen if you do not have operational lights. **Christmas Lights** are a requirement of the Parade. Be creative, be festive and show your holiday spirit!
2. The FOX West Texas Christmas Lights Parade does reserve the right to accept or reject any parade application.
3. The Parade staff reserves the right to remove any unit from the Parade line-up or staging area for any cause or reason without advanced notice.
4. **A Release Form/ Hold Harmless (HH) agreement**, must be signed by each entry as a requirement for participating in the Parade. All HH agreements must be signed by the main group contact or responsible group supervisor. The Hold Harmless must be provided when registering.
5. Proof of insurance must be provided for **ALL** vehicles in your group. Insurance must meet the minimal Texas Insurance Coverage requirements. A copy of insurance for the vehicle being used must be provided when registering and have a copy available at the parade.
6. Additions or changes made to parade units post acceptance must be approved by the Parade Coordinator. Parade units with changes that have not been approved will not be allowed on the parade route.
7. Parade participants and unit drivers will follow instruction from the Parade Staff, Volunteers, and the Abilene Police Department. Unit leaders accept responsibility for the actions and behavior of the participants of their entry.
8. There shall be no use of any social or political material, issue, or candidate.
9. **No float may display any bad language.** Any floats displaying foul language will be removed from the Parade.
10. Improper use of the American Flag is not permitted. Proper use of the Flag is based upon United States Code, Title 4; §1 - §10.
11. All vehicles in the parade must have parking/running lights on at all times. The driver of the float must be able to see what is in front of their vehicle at all times and watch for spectators crossing the Parade line. There will be some crowd control, but the driver is responsible for being aware of their surroundings.
12. **No walking groups parallel to ANY vehicle or trailer.** Walking groups must follow behind a minimum of 3 feet and may not make physical contact with spectators of the parade (i.e. handshakes, high fives). Walking groups must keep pace with the parade and always stay within the boundaries of the parade line. **We will not allow walkers under the age of 12, as they have trouble keeping up.**
13. **For everyone's safety, Parade participants or walkers are NOT allowed to throw candy, pamphlets, or any other materials along the parade route. Participants found tossing or receiving anything (candy or otherwise) to or from spectators will be removed from the parade route and are subject to the laws of the City of Abilene.** Violators of this rule will also be excluded from future FOX West Texas Parades.

14. Parade entrants are **NOT** allowed to have **SANTAS** in their group or on their float. The one and only Santa Claus will be appearing in the parade as Grand Marshall. Santa hats are allowed. Entries will be checked as they enter the line-up area and parade route. We will ask you to remove your Santa before you will be allowed to continue. Artwork of Santa is acceptable.
15. **FX MACHINES:** If your float is using an effects machine [e.g., bubbles, snowflakes] please be mindful of children running up to the float. There will be volunteers to help along the parade route, but please be alert. Safety First.
16. **BANDS:** We are asking ALL bands to play Christmas music only. As this is the Christmas Lights Parade, it helps the spectators, participants – everyone (and those watching at home) get into the holiday spirit. 'Tis the season to play loud when passing the Broadcast booth!
17. Participants must keep pace with the parade line. All units must maintain forward motion during the parade. There should be no counter marching, demonstrations or maneuvers that would be contrary to the forward progress of the parade. A set pace must be always maintained to keep the parade on schedule.
18. Parade line-up numbers will be sent out in **November**. Make sure the number is on **both doors** of your entry. If other (walking group/horse etc.), please place number on the **person to the front left** side of your group. Numbers are used by the news anchors to identify your unit during the parade broadcast.
19. Parade units are NOT to STOP in front of or in the broadcast zone unless otherwise directed by the Parade Coordinator.
20. If there is a problem with your unit, or your vehicle has a malfunction, move off to the side of the road out of the parade line. A parade Committee member will assist you as soon as possible.
21. **DO NOT BE LATE TO THE LINE-UP AREA.** Arrive no later than 5:30pm to get your float/group in line. You will receive a map of the line-up area prior to this via email. Follow it and park where your number is located, facing the direction stated. You may show up early to the line-up as long as local businesses are not impeded or interrupted by your entry. Streets will be blocked off at 5:30 p.m.
22. **NO PARKING in or driving through the Parade line-up area.** This area gets extremely congested and space is limited. Extra traffic does not allow bigger floats to maneuver to their designated parking spot. **Have your guests and parents park elsewhere and then walk to the line-up area.** If your group consists of many small children, it is suggested that you meet earlier at an accessible location and then walk over to the float staging area as a group. IT WILL BE EXTREMELY CROWDED AND YOU WILL BE ASKED TO MOVE. Please do so promptly.
23. Non-participants (family/friends) are not allowed to stay with participants in the line-up area. **Groups must have a responsible adult for children in your unit. Groups must have 1 adult for every 10 children.** This excludes organized bands or performance groups.
24. There will be check-in persons along the line-up area. Look for the people wearing yellow reflective vests, name badges, and carrying a clipboard. They are there to assist you!
25. **Pick-Up:** After completion of the parade route **have a Predetermined Meeting Place** for your group. Be aware the parade will still be moving out of the staging area. **Do Not** impede the parade units in this area. Roads will still be blocked, and parents will not be able to drive in to pick up children. **Group supervisors stay with your group until ALL children have been properly accounted for!**

LET'S KICK OFF THE HOLIDAY SEASON! AND REMEMBER TO HAVE FUN!

www.FoxChristmasLightsParade.com